Submitting an Assessment Task in Moodle

The links to submit your assessment tasks via Turnitin are on the ASSESSMENTS page of your Moodle unit. There will be a separate submission link for each assessment task.

They are indicated by a blue 'document and arrow' icon, and look like this:



Click on the link for the assessment task you want to submit.

At the bottom of the next page that opens, you will find the Submission Portal.

Submit Paper 🚯		•	Submission Title 🔺	Turnitin Paper ID 🍦	Submitted 🍦	Similarity 🍦	Grade 🍦	♥	
	-		-					Submit Paper 🚯	

Click on the SUBMIT PAPER icon. (If your screen is small, you may need to scroll right to see it).

On the next page you need to:

- Give your submission a title (eg 2023475691 – Assessment task 1 – PS003)
- Drag and drop, or upload your assessment paper to the file box
- Read and confirm the Student Declaration, and click the checkbox

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Then click ADD SUBMISSION.

When the upload is successfully processed, you will see a Digital Receipt on your screen, and the *Submission Portal* information will have changed to reflect the details of your submission (including title, and date and time of submission.

Your submission has successfully been uploaded to Turnitin.
Digital Receipt
Turnitin submission id: 2142985454
Submission extract:
Similarity Grade

You will then know that your assessment has been submitted.

	Submission Title [▲]	Turnitin Paper ID 🔶	Submitted \$	Similarity 🔶	Grade 🍦	÷	
View Digital Receipt	<u></u>	2142985454	8/08/23, 16:04	Pending	/100	¥	

You will also receive an email from Turnitin, confirming that your submission has been received.