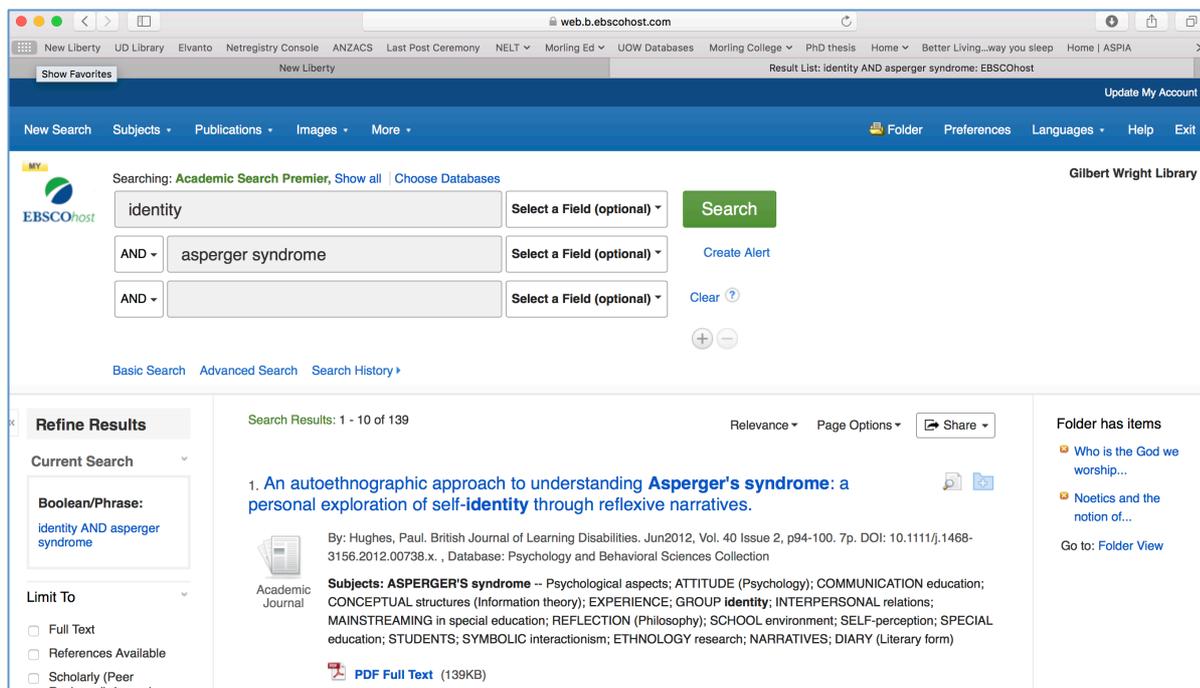


Importing citations from EBSCO on a Mac

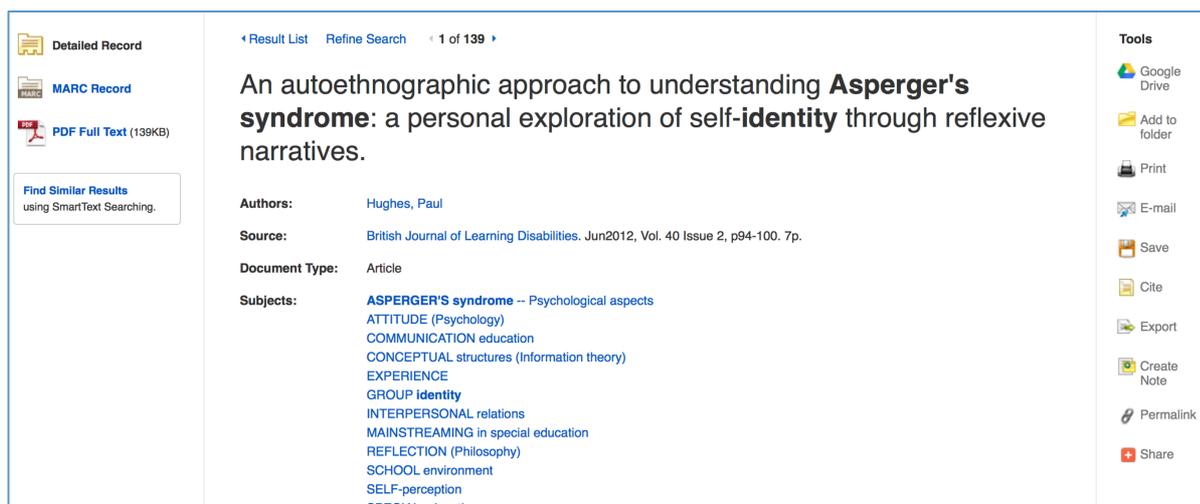
5 November 2018

Nola Norris (NB *Endnote* version in screen captures is Version X7 for Mac OS X)

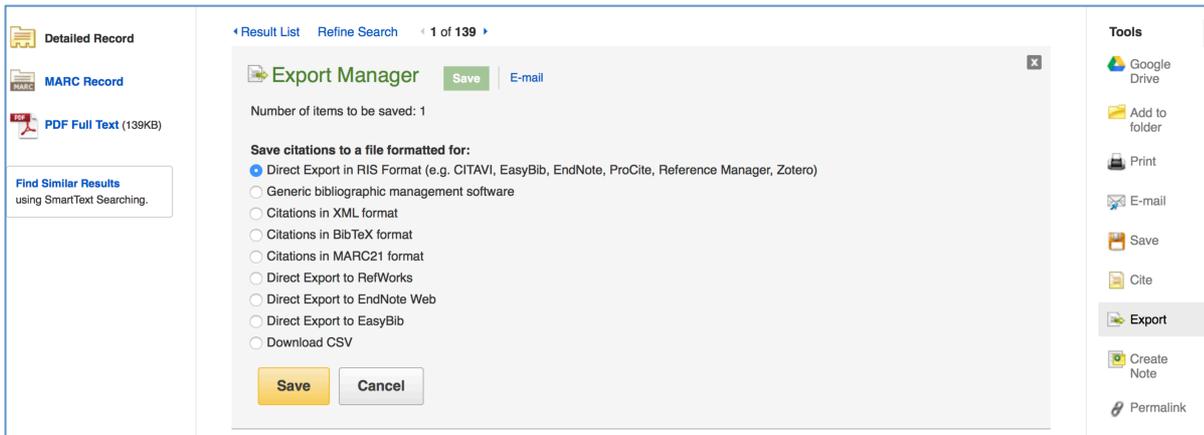
1. Log in to *EBSCO*. When you have a search result you wish to download the citation for, click on the title.



2. Click on the *Export* link in the right column.

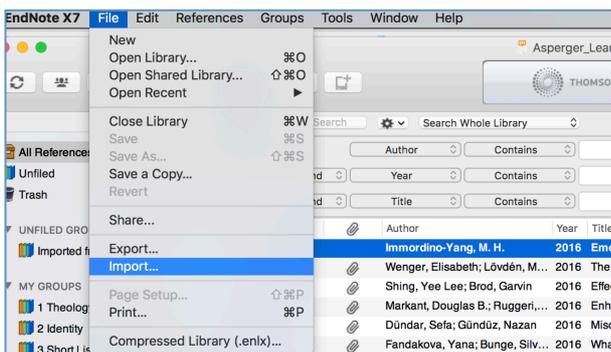


3. Click the *Save* button (as the default option is the right one in this case).

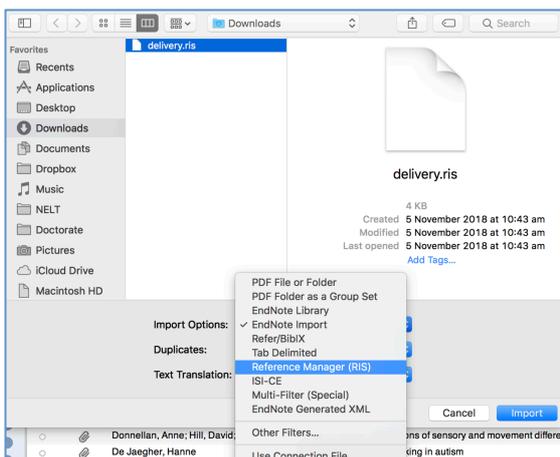


4. The citation downloads to your Downloads folder with a file name something like *delivery.ris*.

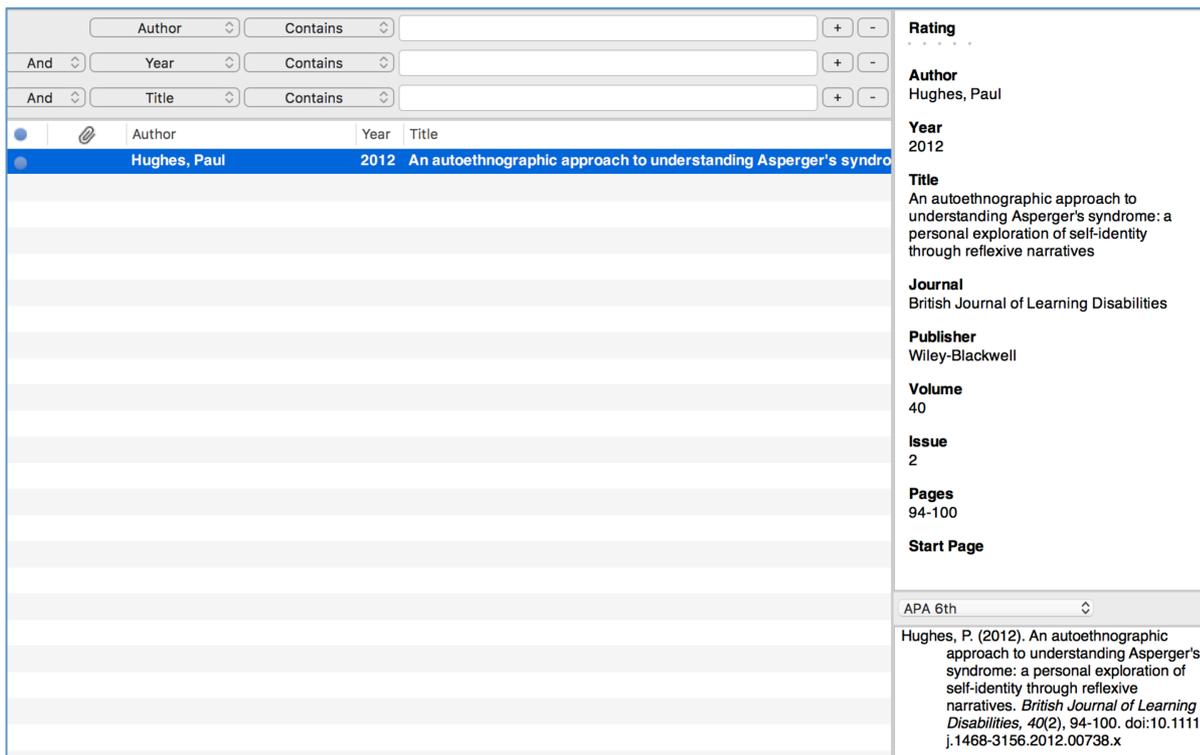
5. Go to *Endnote*. Click *File, Import*.



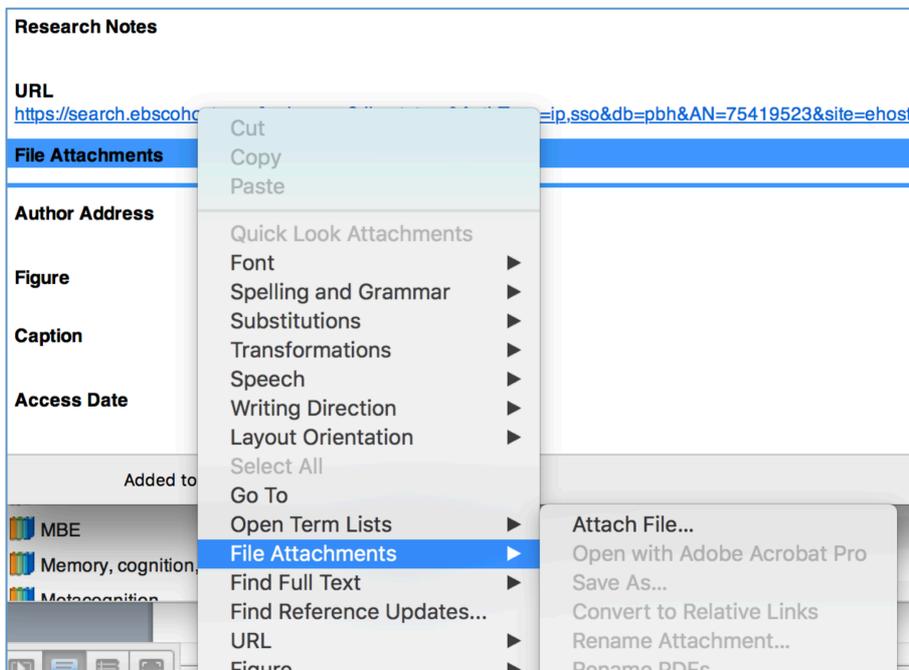
6. Navigate to your Downloads folder and select the downloaded file. (This is a temporary file and can be deleted after successful import to *Endnote*.) Select *Reference Manager (RIS)* in the *Import Options* drop-down list. This option relates to the format of the downloaded citation file. From other providers, such as *worldcat.org*, or Morling's *Liberty Library Catalogue*, you may need to select the *Endnote Import* option. Sometimes trial-and-error is the only way to find out the correct option here. Click *Import* to activate the import.



7. The record then appears in *Endnote*.



8. If the data entry for that record is accurate, no editing is needed but it is a good idea to check the fields by opening the record. At this point, if the full text is available, I download the PDF of the journal article and attach it to the *Endnote* record.



9. Success!