

Liberty (Library Catalogue) Search Terms		
Boolean Operators		
AND	Retrieves results that contain both words or phrases. For narrowing searches	cats AND dogs
OR	Retrieves results that contain any of the words searched. For broadening searches	cats OR dogs
NOT	Retrieves results that contain one but not the other search term. For further narrowing searches.	cats NOT dogs
Proximity Searches (not available in Liberty)		
Wildcards and Truncation		
*	Used to replace any number of characters at beginning or end of a word. No internal wildcard in Liberty	skill* (retrieves <i>skill, skills, skilled, skillet</i>) *ation (retrieves <i>arbitration, conciliation, mediation, negotiation</i>)

EBSCOhost Search Terms		
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Proximity Searches		
(Nn)	Two search terms in any order, within a specified number of words where 'n' is the number of words, regardless of order	tax N3 reform (retrieves both <i>income tax reform</i> and <i>reform of income tax</i>)
(Wn)	Looks for documents that contain one term that appears a specific number of words before the second (i.e. where n=4, word one appears four or fewer words before word two)	tax W5 reform (retrieves <i>tax reform</i> but not <i>reform of income tax</i>)
Wildcards and Truncation		
?	Used to replace any single character, inside or end of a word	ne?t (retrieves <i>neat, nest</i> or <i>next</i>)
#	For spelling variations	colo#r (retrieves <i>color</i> and <i>colour</i>)
*	Use for many characters	comput* (retrieves <i>computer</i> or <i>computing</i>)